

RAPIDES PARISH POLICE JURY  
REGULAR SESSION  
APRIL 12, 2021

The Police Jury of the Parish of Rapides, State of Louisiana, met in Regular Session at its regular meeting place, the Police Jury Room of the Parish Courthouse, 701 Murray Street, Ste. 201, Alexandria, Louisiana, on Monday, April 12, 2021, at three (3:00) o'clock p.m. (Central Standard Time).

There were present: Craig Smith, President, Oliver "Ollie" Overton, Jr., Vice President and Police Jurors: Davron "Bubba" Moreau, Joe Bishop, Rusty Wilder, Sean McGlothlin, and Doris Perry.

Absent: Theodore Fountaine, Jr. and David Johnson.

Also present were: Theresa Pacholik, Treasurer; Shane Trapp, Courthouse Building Superintendent; Donna Andries, Sales & Use Tax Administrator; Mr. Cory Ashmore, Public Works Director; Ms. Sonya Wiley-Gremillion, OHSEP Director; Ms. Elaine Morace, WOD Director; Linda Sanders, Civil Service Director; Greg Jones, Legal Counsel and Laurel Smith, Secretary.

The invocation was given by Mr. Ollie Overton.

The Pledge of Allegiance was led by Mr. Rusty Wilder.

The Police Jury of the Parish of Rapides, State of Louisiana, was duly convened as the governing authority of said Parish by Hon. Craig Smith, President, who welcomed all present and then stated that the Police Jury was ready for the first item of business.

The President asked if there was any public comment on any agenda item, to which there was no response.

The first item on the agenda was to recognize and present plaques to Alexandria Country Day University Academy Girls Basketball for winning the 2021 Division V State Championship.

On motion by Mr. Bubba Moreau, seconded by Mr. Joe Bishop, to adopt the minutes of the Rapides Parish Police Jury held in Regular Session on March 8, 2021 as published in the Official Journal. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Rusty Wilder, that approved bills be paid. On vote the motion carried.

The next item on the agenda was the appointments to be announced at the next meeting.

\*\*\*Mr. Walter Warwick on the AICUZ Appeal Board for a three (3) year term. Term will expire June 9, 2021.

On motion by Mr. Joe Bishop, seconded by Mr. Rusty Wilder, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at South 50' of Lots 1-2, Square 6, Fairgrounds and Machine Shop Addition, bearing the

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Municipal address of 1009 Augusta Street, Alexandria, to Ronnie Stafford for the consideration of \$1,333.33 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Joe Bishop, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 12 Block 7, I. W. Ball Addition bearing the Municipal address of 1801 Day Street, Alexandria, to Bryce Evans for the consideration of \$1,819.85 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Ollie Overton, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 5, Square 22 West Alexandria Addition, bearing the Municipal address of 75 16th Street, Alexandria, to Aubreion Wright for the consideration of \$1,000.00 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Ollie Overton, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Part of Lot 29, Block 6, Home Acres Subdivision, bearing the Municipal address of Jacks Drive, Alexandria, to Audrey Collins for the consideration of \$1,333.33 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Ollie Overton, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 11, P.J. Winston Subdivision, bearing the Municipal address of Winston Street, Alexandria, to Sylvester Woods for the consideration of \$554.61 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Bubba Moreau, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 13, P.J. Winston Subdivision of Lot 48, Leland College, bearing the Municipal address of Winston Street, Alexandria, to Sylvester Woods for the consideration of \$661.83 cash. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Joe Bishop, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 15, J. B. Lafargue Subdivision, bearing the Municipal address of 5106 Eddie Williams Ave, Alexandria, to Stanisha Brown and Richard Johnson, Jr. for the consideration of \$1,333.33 cash. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 12, Square 23, Race Track Addition, bearing the municipal address of 1703 N. 17th Street, Alexandria, to Debra Wright for the consideration of \$737.32 cash. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Rusty Wilder, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot 19, Block C Woodlawn Subdivision, bearing the municipal address of 2818 Sabine

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Drive, Alexandria to Debra Wright for the consideration of \$1,100.94 cash. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Bubba Moreau, to adopt an ordinance authorizing the sale of abandoned/adjudicated property located at Lot C & Part of Lot B, Sub of Lots 12 & 13, Block 7 Title Co. Sub fronting 63.4' on Harvard St. x 64' on Mason Street, bearing the municipal address of 1519 S. Harvard, Alexandria to Lemroy Culbert, Jr. for the consideration of \$1,333.33 cash. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Rusty Wilder, of Intent to Sell the following Abandoned/Adjudicated Properties:

TAX DEBTOR	DESCRIPTION
Henry Smith Jr.	Lot Ten (10) Square Three (3) Samtown Subdivision Bearing the Municipal address of: 3620 Bloch Street, Alexandria
Mary Lee Ellis	Part of Lot Seven (7) Square Twenty-Three (23) Ariail Marye Addn, (Old South Alexandria Addn), Fronting 60' on Watkins Street X 102.84' X 89.37' x 210' Bearing the Municipal address of: 1018 Watkins Street, Alexandria
Bam Properties	Lot 8, Square 5, Lincoln Place Bearing the Municipal address of: 115 Frances Street, Alexandria

On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, the following ordinance was presented and on vote unanimously adopted:

ORDINANCE

AN ORDINANCE TO AMEND AND REENACT RAPIDES PARISH CODE OF ORDINANCES SECTION 9-3 CORONER'S OFFICE SCHEDULE OF CHARGES.

NOW, THEREFORE, BE IT ORDAINED by the Rapides Parish Police Jury in Regular Session convened on this 12th day of April, 2021, that Section 9-3 of the Rapides Parish Code of Ordinances is hereby amended and reenacted as follows:

Chapter 9. COURTS

Sec. 9-3. - Coroner's office; schedule of charges.

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The following charges for the coroner's office, in accordance with the Revised Statutes, are approved:

(1) Investigation of deaths .....~~\$30.00~~ **\$100.00**

(2) ~~Viewing bodies and issuing necessary papers and reports .....30.00~~  
**Toxicology Fee.....\$318.00**

(3) Autopsy fee .....~~\$350.00~~ **\$2,100.00**

(4) ~~Attendance or testimony for any case in court with reference to coroner duties,  
per day, per case .....25.00~~  
**Coroner's Emergency Certificate.....\$100.00**

(5) ~~Papers issued in each interdiction case, or commitment of mental or  
incompetent cases, and the attending or assisting physician in such cases shall  
receive a like fee .....30.00~~  
**Cremation Authorization.....\$100.0**

(6) Investigation of rape cases .....40.00

(7) Orders for protective custody .....~~30.00~~ **\$50.00**

(8) Fees for any necessary and unavoidable expenses.....

BE IT FURTHER ORDAINED that this ordinance is to be effective immediately.

BE IT FURTHER ORDAINED in all other respects Section 9-3 – Coroner's office; schedule of charge, of the Rapides Parish Code of Ordinances shall remain unchanged.

THUS DONE AND ADOPTED this 12<sup>th</sup> day of April, 2021.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, to authorize Rapides Parish Fire District No. 5 (Oak Hill) to purchase four (4) trucks, to be paid from Fire District Funds. This purchase will be utilizing the Jefferson Parish Bid already in place and is requested by the Fire Department Board, Fire Chief, and the Purchasing Agent. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Bubba Moreau, to delete from the Rapides Parish Fire District No. 7 – Asset Inventory Program, the items listed below and sell them to Effie Fire Department (Mutual Aid Department), for the agreed amount of \$8,000.00, as recommended by Ruby-Kolin Fire Department Board, Fire Chief and Effie Fire Department.

ASSET NUMBER	DESCRIPTION	DISPOSAL
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11557	2015 - Cargo Trailer	Sold
11131	Winch (mounted on truck)	Sold
10634	2010 – Ford F150	Sold

On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to authorize Rapides Parish Fire District No. 14 to purchase a vehicle off State Contract No. 4400020872, to be paid out of Fire District Funds, as approved by the Flatwoods Volunteer Fire Department Board of Directors.

Amended motion by Mr. Rusty Wilder, seconded by Mr. Joe Bishop, to authorize Rapides Parish Fire District No. 14 to purchase a vehicle off Jefferson Parish bid already in place, to be paid out of Fire District Funds, as approved by the Flatwoods Volunteer Fire Department Board of Directors. On vote the amended motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, pursuant to the funding authorized by LA Legislative House Bill 1/Act 45 2020 2<sup>nd</sup> Extraordinary Legislative Session, to approve an Intergovernmental Agreement with the City of Alexandria and Town of Boyce, authorizing appropriation of \$100,000.00 to City of Alexandria, and \$50,000 to Town of Boyce for road and drainage improvement projects. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Rusty Wilder, to Award Bid No. 2912 (Emulsified Asphalt MC-30 Annual Contract) to Asphalt Products, for the unit cost of \$3.41 per gallon. Contract to begin June 1, 2021 and end May 31, 2022 with the option to renew for up to thirty-six months, as recommended by the Purchasing Agent. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Ollie Overton, to Award Bid No. 2913 (Liquid Asphalt – CRS-2 - Annual Contract), to Asphalt Products, for the unit cost of \$1.99 per gallon. Contract to begin June 1, 2021 and end May 31, 2022, with the option to renew for up to thirty-six months as recommended by the Purchasing Agent. On vote the motion carried.

On motion by Mr. Rusty Wilder, seconded by Mr. Ollie Overton, to authorize to advertise for bids for the purchase of a Cooling Tower, for the Courthouse, as requested by the Building Superintendent. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to accept the Public Works Director's Report.

Mr. Joe Bishop stated the debris removal is being wrapped up and he would like to see the Jury make a public announcement, to let the public know that we are within less than thirty days of completion and if they have any debris, it needs to be put in the ditch next to the road and this is for limbs, stumps, vegetative, not household garbage, appliances, and such.

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Mr. Bubba Moreau questioned about the stumps, to which Mr. Bishop stated if it is at the roadway and it will be picked up.

Mr. Craig Smith, President, stated they would put a press release together and let all the media, social media and such know, to get the word out to call the Highway Department.

Mr. Rusty Wilder asked Mr. Cory Ashmore, Public Works Director, if he could give him a list of everything that has been touched on in his district. It was requested for all the districts.

On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Ollie Overton, to authorize the purchase of a Backhoe off State Contract No. 4400018971, for the Town of Glenmora, to be paid from Road District 1A funds, Town's portion, as requested by the Mayor. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to enter into an Intergovernmental Agreement, for a one (1) year term, with the Rapides Parish Sheriff's Office, for volunteer inmate labor for Rapides Parish and authorize the President to sign same. This expires June 30, 2021. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Joe Bishop, to waive the thirty (30) day review period and implement the recommendation of the Rapides Area Planning Commission staff and STAR Committee, to revoke the portion of Dixie Mae Rd. west of the railroad. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, the following ordinance was presented and on vote unanimously adopted:

ORDINANCE

AN ORDINANCE TO AMEND AND REENACT SECTION 18-4.2  
(E) SPEED LIMITS SO AS TO ESTABLISH A 35 M.P.H. SPEED  
LIMIT ON DEVILLE CUT OFF ROAD, WARD 11, DISTRICT C.

NOW, THEREFORE, BE IT ORDAINED by the Rapides Parish Police Jury in Regular Session convened on this 12th day of April, 2021, that Section 18-4.2 (e) of the Rapides Parish Code of Ordinances is hereby amended and reenacted to include the following road, as follows:

Chapter 18. MOTOR VEHICLES AND TRAFFIC

Section 18-4.2. Speed limits designated on certain streets:

...

(e) Thirty-five miles per hour. It shall be unlawful for any person to drive or operate a vehicle upon the following parish roads in Rapides Parish in excess of thirty-five (35) miles per hour.

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...

Deville Cut Off Road, Ward 11, District C

...

(1). Whoever violates the provisions of this section shall be punished by a fine not to exceed one hundred dollars (\$100.00), or imprisoned in the Rapides Parish Jail for a period not to exceed thirty (30) days, or both.

BE IT FURTHER ORDAINED that this ordinance is to be effective immediately.

BE IT FURTHER ORDAINED in all other respects Section 18 of the Rapides Parish Code of Ordinances shall remain unchanged.

BE IT FURTHER ORDAINED that the Parish Highway Department is hereby authorized to erect speed limit signs on the Road.

THUS DONE AND SIGNED on this 12th day of April, 2021.

On motion by Mr. Bubba Moreau, seconded by Mr. Ollie Overton, to authorize the Parish President to execute Task Order A-1-2021 – Fairfield Lane, Evergreen Lane, and Lakeview Lane Asphalt Roadway Improvements under the Contract “A” Asphaltic Concrete Reconstruction and Overlay Improvements 2021/2022 (Indefinite Delivery/Indefinite Quantity Contract) between the Rapides Parish Police Jury and Gilchrist Construction Company, LLC, with an estimated cost of \$220,000, as recommended by Parish Engineers, Pan American Engineers. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Joe Bishop, to approve the donation of surplus field lights, from Ward 10 Recreation District to Glenmora Ball Fields, pending approval of the Ward 10 Recreation Board. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, to add an additional Workforce Professional II to the Workforce Operations Department to assist with the provision of services under the Workforce Innovation and Opportunity Act (WIOA), to be paid out of WIOA funds, and to authorize the Treasurer to amend the budget as necessary. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, for the Workforce Operations Department to hire two (2) additional temporary part-time employees, 29 hours per week beginning April 2021 and ending August 2021, to facilitate the Summer Youth Employment Program, to be paid out of WIOA funds. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to approve and authorize the President to execute amendments for the Parish’s Gustav/Ike CDBG-DR projects, including a reduction of \$5,080.00 for the Levee-Pineville Utility Conflicts (40PARA3304) and an increase of \$5,080.00 for the Levee-Spanish Bayou/Huffman Creek Project (40PARA3305). On vote the motion carried.

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On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to approve and authorize the President to execute Change Order #3, for the Rylee Contracting, Inc. - Spanish Bayou Pump Station Rehab contract (Project #40PARA3305), to increase the contract value by \$5,080.00, contingent on the Office of Community Development's approval. The contract increase is being paid by the Parish's Gustav/Ike CDBG-DR funds. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Ollie Overton, to adopt a resolution accepting as substantially complete the 9-27 Rehabilitation at Esler Field Airport (ESF), with Diamond B Construction, as recommended by the Parish Engineers, Pan American Engineers and authorize the President to sign the Notice of Substantial Completion. The following resolution was presented and duly adopted.

RESOLUTION  
BY  
RAPIDES PARISH POLICE JURY

WHEREAS, Diamond B. Construction Co., LLC, the Contractor for the project entitled Runway 9-27 Rehabilitation at Esler Regional Airport, has "Substantially Completed" the work under the Contract as recommended by the Engineer;

NOW, THEREFORE, BE IT RESOLVED, that the Contract of Diamond B. Construction Co, LLC, the Contractor for said work, is hereby accepted as "Substantially Complete" with the understanding that the final payment will be made upon satisfactory completion of any Punch List items and presentation of the Clear Lien Certificate as required by law; and,

BE IT FURTHER RESOLVED, that the signing and filing with the Clerk of Court of this Resolution of Contract Acceptance by the Rapides Parish Police Jury is hereby authorized; and,

BE IT FURTHER RESOLVED, that the President is authorized to sign a Final Recap Change Order adjusting the final contract quantities and time period as necessary.

Passed, approved and adopted by the President and Police Jurors of the Rapides Parish Police Jury, State of Louisiana, on the 12th day of April, 2021.

On motion by Mr. Bubba Moreau, seconded by Mr. Joe Bishop, the following resolution was presented and duly adopted:

RESOLUTION  
BY  
THE RAPIDES PARISH POLICE JURORS  
RAPIDES PARISH POLICE JURY

WHEREAS, the Rapides Parish Police Jury received the following Quotes

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for the Runway 32 Obstruction Removal at Esler Regional Airport (ESF); and,

CONTRACTOR	BASE BID
Clark Land Development	\$24,650.00
Trek, Inc.	\$26,266.00
Rylee Contacting, Inc.	\$27,800.00

WHEREAS, the Quotes have been checked by Pan American Engineers, LLC, with a recommendation of award being made to the low Proposer;

NOW, THEREFORE, BE IT RESOLVED, that the contract for said construction is hereby awarded to the low Proposer, Clark Land Development of Cottonport, Louisiana in the contract amount of \$24,650.00, and;

BE IT FURTHER RESOLVED, that the President is hereby authorized to execute contracts and change orders between the Rapides Parish Police Jury and the successful Bidder.

Passed and adopted by the President and Police Jurors of the Rapides Parish Police Jury, State of Louisiana, on the 12th day of April, 2021.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to ratify authorization for cost sharing with the Louisiana Department of Transportation and Development for water barriers for the Palmer Chapel Road Bridge over Wiggins Bayou and authorize the President to sign necessary documents. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to amend contract time for Debris Removal Parish-wide contracts with TFR and Tetra-Tech for FEMA DR-4559 Hurricane Laura time wise, to extend through May 31, 2021 and authorize the President to sign the necessary documents.

Substitute motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to amend contract time for Debris Removal Parish-wide contracts with TFR and Tetra-Tech for FEMA DR-4559 Hurricane Laura time wise, to extend through May 15, 2021 and authorize the President to sign the necessary documents. On vote the substitute motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to amend contract for Grant Management and Administrative Services with Hunt, Guillot and Associates for FEMA DR-4559 Hurricane Laura and authorize the President to sign the necessary documents. On vote the motion carried.

The next item on the agenda was to receive an update on the Courthouse.

Mr. Shane Trapp, Courthouse Building Superintendent state they were setting the second boiler today and the generator.

On motion by Mr. Sean McGlothlin, seconded by Mr. Joe Bishop, to declare

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the Rodeo dirt at the rear of the Rapides Parish Coliseum as surplus, as no longer suitable for public use and donate to Fire District No. 2 for Station No. 6 on Twin Bridges Road. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Sean McGlothlin, to reallocate parking spots, from a certain motion of February 12, 1985, for employee parking as listed below:

<u>Department</u>	<u># of Spots</u>	<u>Parking Spot Number(s)</u>
Assessor	13	12 & 13, 15, 18-27
Clerk of Court	29	28-56
Coroner	1	61
District Attorney	29	16 & 17, 28A, 56A, 58, 60, 62, 65-85, 84A
Judges Office	21	2-3, 5, 9, 86-93, 95-103
Police Jury	22	7 & 8, 14, 59, 63-64, 94, 104-112, 113-118
Registrar of Voter	3	1, 10, 57
Sheriff	54	112A, 119-171
Veteran's Affair	2	4 & 6

On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Rusty Wilder, to authorize reimbursement to the Town of Woodworth, not to exceed \$24,146.33, for various road improvements and drainage projects within the Town of Woodworth, to be paid out of Road District 2C, District H Maintenance Funds. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, to waive the thirty (30) day announcement rule and reappoint Mr. John Turnage to the Communications District representing Volunteer Fire Departments for a four (4) year term. Term will expire June 8, 2025. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Ollie Overton, to receive the required report from Acadian Ambulance under the Contract for February, 2021:

<u>Response Zone</u>	<u>Number of Responses</u>	<u>Required %</u>	<u>Compliance %</u>
Alexandria - 8 minute	423	80%	91.01%
Pineville - 8 minute	148	80%	87.16%
Rapides - 12 minute	183	80%	91.80%
Rapides - 20 minute	142	80%	85.92%

On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Rusty Wilder, to authorize to enter into a Fire District No. 11 Mutual Aid Agreement with Oakdale Fire Department and Spring Creek Volunteer Fire Department, as recommended by the Spring Creek Volunteer Fire Department, and authorize the President to sign same. On vote the motion carried.

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On motion by Mr. Bubba Moreau, seconded by Mr. Ollie Overton, the following Proclamation was unanimously adopted:

PROCLAMATION

National 9-1-1 Telecommunicator Week  
April 11th-April 17th, 2021

WHEREAS, 9-1-1 is nationally recognized as the number to call in an emergency to receive immediate help from police, fire, emergency medical services, or other appropriate emergency response entities; and

WHEREAS, 9-1-1 was designated by Congress as the national emergency call number under the Wireless Communications and Public Safety Act of 1999 (Public Law 106-81); and

WHEREAS, the ENHANCE 911 Act of 2004 (Public Law 108-494) established enhanced 9-1-1 as a high national priority as part of our Nation's homeland security and public safety; and

WHEREAS, people of all ages use 9-1-1, and it is critical to educate the public of all ages on the proper use of 9-1-1; and

WHEREAS, a growing segment of the population, including the deaf, hard of hearing, deaf-blind, and individuals with speech disabilities increasingly communicate with nontraditional text, video and instant messaging communications services and anticipate that these services will be able to connect directly to 9-1-1; and

WHEREAS, thousands of 9-1-1 call are made every year by children properly trained on the use of 9-1-1, resulting in lives saved which underscores the critical importance of training children early in life about 9-1-1; and

WHEREAS, there is widespread misuse of the 9-1-1 system, including prank and non-emergency calls, which can result in costly and inefficient use of 9-1-1 and emergency response resources.

NOW, THEREFORE, I, Craig Smith, President, Rapides Parish Police Jury, do hereby proclaim the second full week of April 2021 as National 9-1-1 Education Month. I call upon all government officials, parents, teachers, school administrators, caregivers, businesses, leaders, non-profit organizations, and the people of the United States to observe this month with training, events, and activities to educate the public on 9-1-1 and its services.

THUS DONE AND ADOPTED on this 12th day of April, 2021.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, that the following items were not considered by the Committee of the Jury but were posted on the agenda after the Committee Meeting and added to the Jury agenda in

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compliance with the Public Meetings Law and are now confirmed as having been added to the agenda by two-thirds vote:

YEAS: Davron “Bubba” Moreau, Joe Bishop, Craig Smith, Rusty Wilder, Oliver “Ollie” Overton, Sean McGlothlin, and Doris Perry.

NAYS: none

ABSTAINED: none

ABSENT: Theodore Fountaine, Jr. and David Johnson

On roll call vote the motion carried 7-0.

On motion by Mr. Ollie Overton, seconded by Mr. Bubba Moreau, to adopt a Citizen Participation Plan and Citizen Complaint Procedure for the FY 2022-2023 LCDBG Grant Program. The following resolution was presented and duly adopted:

CITIZEN PARTICIPATION PLAN  
RESOLUTION  
BY THE  
Rapides Parish Police Jury

WHEREAS, the Rapides Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires Grantees to establish procedures to ensure adequate citizen participation with the program;

NOW, THEREFORE, BE IT RESOLVED, by the Rapides Parish Police Jury, that the attached policy entitled “Citizen Participation Plan”, dated April 12, 2021 is hereby adopted.

Passed, approved and adopted by the Rapides Parish Police Jury, Parish of Rapides, State of Louisiana, on the 12th day of April, 2021.

CITIZEN PARTICIPATION PLAN

The Rapides Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Rapides Parish Police Jury shall:

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- 1.) Provide citizens with reasonable and timely access to local meetings, information and records relating to the State's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2.) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3.) Provide for and encourage citizen participation with particular emphasis on Participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4.) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5.) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6.) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances. Written minutes of the hearings and an attendance roster will be maintained by the Secretary Treasurer.

## PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Rapides Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in Rapides Parish Courthouse and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

### I. APPLICATION:

#### First Notice/Public Hearing

A. The public hearing to address LCDBG application submittal will be held approximately seven calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the

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following will be discussed:

1. The amount of funds available for proposed community development;
2. The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
3. The plans of the Rapides Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Rapides Parish Police Jury to persons actually displaced as a result of such activities; and
4. The Rapides Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Craig Smith, President  
Rapides Parish Police Jury  
701 Murray Street Suite 201  
Alexandria, LA 71301

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a five day notice is received by the Rapides Parish Police Jury.

Second Notice

A. Seven calendar days, at a minimum, prior to the submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

1. Proposed submittal date of the application;
2. Proposed objectives;
3. Proposed activities;
4. Location of proposed activities;
5. Dollar amount of proposed activities; and
6. Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

Craig Smith, President  
Rapides Parish Police Jury  
701 Murray Street, Suite 201

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Alexandria, LA 71301

Negative comments received will be forwarded immediately to the State's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

## II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the State without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

## III. GRANTEE PERFORMANCE

The Rapides Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately seven calendar days prior to the anticipated submittal of close-out documents to the State, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the 2022/23 LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a seven day notice is received by the Rapides Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend. The hearing will be held no sooner than five calendar days from the publication date of said notice.

## CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the State may make such objection known to:

Office of Community Development  
Division of Administration  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

The State will consider objections made only on the following grounds:

- A. The application description of needs and objectives is plainly inconsistent with available facts and data;
- B. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and

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C. The application does not comply with the requirements set forth in the Final Statement or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

#### BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Rapides Parish Police Jury will provide an interpreter for dissemination of information to them providing the Rapides Parish Police Jury is given sufficient notification of five days.

#### TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Rapides Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Rapides Parish Police Jury with at least a one week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

#### TIMELY ACCESS AND ADEQUATE INFORMATION

The Rapides Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the Rapides Parish Police Jury, Monday thru Friday, 8:00 a.m. to 4:00 p.m. Such documents may include the following:

- A. All meetings and promotional materials.
- B. Records of hearings and meetings.
- C. All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- D. Copies of the regulations (Consolidated Plans or Annual Action Plans) concerning the program.
- E. Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

#### CITIZEN COMPLAINT PROCEDURE

#### SECTION 1

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It is the policy of the Rapides Parish Police Jury to review all complaints received by the Rapides Parish Police Jury.

SECTION 2

The following procedures will be followed on all complaints received by the Rapides Parish Police Jury:

- A. The complainant shall notify the Secretary Treasurer of the complaint. The initial complaint may be expressed orally or by written correspondence.
- B. The Secretary Treasurer will notify the Parish President of the complaint within five working days.
- C. The Parish President will investigate the complaint and will report the findings to the Secretary Treasurer within five working days.
- D. The Secretary Treasurer will notify the complainant of the findings of the Parish President in writing or by telephone within five working days.
- E. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Secretary Treasurer who will forward the complaint and all actions taken by the Parish President to the appropriate council committee for their review. This will be accomplished within thirty working days of receipt of the written complaint.
- F. The reviewing council committee will have ten working days to review the complaint and forward their decision to the complainant in writing.
- G. If the complainant is aggrieved with the decision of the Committee, he must notify the Secretary Treasurer in writing that he desires to be afforded a hearing by the Rapides Parish Police Jury. The complainant will be placed on the next regularly scheduled council meeting agenda. The Secretary Treasurer will notify the complainant in writing of the date of the hearing.
- H. The complainant must bring all relevant data, witnesses, etc., to the hearing. The Rapides Parish Police Jury, at the hearing, will review the complaint and forward within five days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Rapides Parish Police Jury will inform complainant of an appropriate date to expect a response. Within fifteen working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration  
Office of Community Development

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Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice  
Public Protection Division  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

Or

Complainant may contact the Louisiana Department of Justice Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-7900.

SECTION 4

The Secretary Treasurer will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Rapides Parish Police Jury which are currently adopted but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the Rapides Parish Police Jury regularly scheduled meetings.

ADOPTION

This Citizen Participation Plan is hereby adopted by Rapides Parish Police Jury in regular session on this 12th day of April, 2021.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to adopt a Procurement Policy for the FY2022-2023 LCDBG Grant Program. The following resolution was presented and duly adopted:

PROCUREMENT POLICY  
RESOLUTION

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BY THE  
Rapides Parish Police Jury

WHEREAS, the Rapides Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW, THEREFORE, BE IT RESOLVED, by the Rapides Parish Police Jury, that the attached policy entitled “Procurement Procedures Relative to the LCDBG Program” is hereby adopted.

Passed, approved and adopted this 12th day of April, 2021.

PROCUREMENT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG Program. These guidelines meet the standards established in 2 CFR 200.317-326 and state requirements.

CODE OF CONDUCT

No employee, officer, or agent of the Rapides Parish Police Jury shall participate in the selection or in the award or administration of a contract supported by LCDBG funds if a conflict of interest, real or apparent, would be involved. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the above, has a financial or other interest in the firm selected for award.

No officer, employee or agent of the Rapides Parish Police Jury shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Any alleged violations of these standards of conduct shall be referred to the Parish Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

PROCUREMENT PROCEDURES

The director or supervisor of each department or agency of the Rapides Parish

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Police Jury responsible for procurement of services, supplies, equipment, or construction obtained with LCDBG funds shall review all proposed procurement actions to avoid the purchase of unnecessary or duplicative items. Such reviews shall consider consolidation or breaking out to obtain a more economical purchase. When determined appropriate by the Director or Supervisor, an analysis to determine which approach would be the most economical shall be undertaken.

The Parish shall take affirmative steps to assure that small and minority firms, women's business enterprises, and labor surplus firms are solicited whenever they are potential qualified sources. The Parish shall also consider the feasibility of dividing total requirements into smaller tasks or quantities so as to permit maximum participation by small and minority firms, women's business enterprises, and labor surplus firms. Where permitted by regulations, delivery schedules will be developed which will include participation by such businesses.

The Parish shall assist the prime contractor whenever possible by providing copies of lists which identify qualified small and minority firms, women's business enterprises, and labor surplus area firms.

#### SELECTION PROCEDURES

ALL procurement carried out with LCDBG funds, where Rapides Parish Police Jury is a direct party, shall be carried out in a manner that provides maximum free and open competition. Procurement procedures will not restrict or eliminate competition. Rapides Parish Police Jury shall not place unreasonable requirements on firms in order for them to qualify to do business. Nor will the Parish encourage or participate in noncompetitive practices among firms. The Parish is alert to organizational conflicts which would jeopardize the negotiation process and limit competition. Rapides Parish Police Jury will not require unnecessary experience or bonding requirements.

Pursuant to state law, all solicitations of offers shall incorporate a clear accurate description of the technical requirements for the material, service, or product to be procured. In competitive procurements, these descriptions shall not contain features which unduly limit competition. The description may include a statement of the qualitative nature of the material, product, or service and the minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications shall be avoided whenever possible. A "brand name or equal" description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerers shall be clearly stated.

All solicitations of offers shall clearly set forth all requirements which offerers must fulfill and all other factors to be used in evaluating bids, proposals, or statements of qualifications. Contracts shall be awarded only to responsible contractors/firms that possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Consideration shall be given to such factors as the contractor's/firm's capacity, integrity, compliance with public policy, record of past performance, and financial and technical resources.

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## METHODS OF PROCUREMENT

Direct procurement by the Rapides Parish Police Jury shall be made by using one of the following methods depending on the type of service to be procured.

**Procurement by Micro-Purchases.** Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold. To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

**Small Purchase Procedures.** Relatively simple, informal procurement procedures will be used where the purchase of materials, supplies, equipment, and/or other property will not cost in the aggregate more than \$30,000, and for construction with a cost of less than \$150,000, except where further limited by state law or LCDBG policy. The small purchase procedure can also be utilized to procure administrative consulting and other professional services costing less than \$150,000. The only exception to professional services is for architectural/engineering services that must be procured through competitive negotiation. The procurement officer must obtain a minimum of three oral or written price or rate quotations from qualified sources. Documentation on all quotations received (whether oral or written) shall be made a part of the file.

**Competitive Sealed Bids/Formal Advertising.** Under this procedure bids are publicly advertised in accordance with the state's Public Bid Law. A firm fixed price contract (either lump sum or unit price) shall be awarded to the responsible bidder whose bid is lowest in price and that conforms to all the material terms and conditions of the advertisement for bids.

Competitive sealed bids can be used ONLY when the following criteria are met: (1) there are complete, adequate, and realistic specifications or purchase descriptions; (2) there are two or more responsible bidders who are willing and able to compete effectively; (3) the procurement can be made on a firm fixed-price contract and selection of the successful bidder can appropriately be made principally on the basis of price.

When formal advertising is used the following conditions shall be met.

- i. The advertisement for bids shall be publicly advertised in accordance with state law.
- ii. The advertisement for bids, including the specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the advertisement.
- iii. All bids shall be opened publicly at the time and place specified in the advertisement for bids.
- iv. A firm fixed-price contract award shall be made by written notice to the lowest responsible bidder whose bid conforms to the advertisement for bids. Where specified in the bid documents, factors such as discounts,

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transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts shall only be used to determine low bid when prior experience indicates that such discounts are generally taken.

- v. Notwithstanding the above, any or all bids may be rejected when there are sound documented business reasons in the best interest of the LCDBG Program.

Competitive Negotiation: Requests for Proposals/Qualification Statements. This method may be used when formal advertising is not appropriate. Architectural and engineering services must be procured via requests for qualification statements; administrative consulting services must be procured via requests for proposals. Other professional services may also be procured by requests for proposals.

The following procedures will be used for competitive negotiation:

- i. Requests for proposals or qualification statements must be advertised in a newspaper in the nearest metropolitan area in accordance with the rules of the state's LCDBG Program. All submittals will be honored and entered into the competition.
- ii. The package for proposals or qualification statements shall identify all significant evaluation factors or selection criteria, including the corresponding point system that will be used to rate the proposals/qualification statements.
- iii. The selecting official (or committee, if one is designated) shall review all proposals and statements received and make a technical evaluation of each. This shall also include a written statement that identifies the basis upon which the selection was made.
- iv. Contract award will be made to the responsible offerer whose submission is deemed most appropriate to the Rapides Parish Police Jury with consideration for price, qualifications, and other factors set by the local government. Unsuccessful offerers shall be notified in writing within ten working days of contract award. Documentation of notification shall be maintained in the contract selection file for the individual project.
- v. Following the review of the qualification statements received, the most qualified competitor will be selected to enter into contract negotiation. This shall always include negotiation of price to insure cost reasonableness. At the conclusion of successful negotiation, the competitor shall be invited to enter into a contract.

Noncompetitive Negotiation/Sole Source. Noncompetitive negotiation shall be used when small purchase, formal advertising, or competitive negotiation procedures are not feasible. Noncompetitive negotiation will involve solicitations of a proposal from only one source. This can also occur if solicitations under the competitive negotiation procedures result in only one proposal or qualification statement. Noncompetitive negotiation shall only be used when written authorization has been obtained from the state's Office of Community Development, with the one exception noted. In order to qualify for this type of procurement, one of the following circumstances must apply:

- i. The item or service is available only from a single source;
- ii. It is determined that a public urgency or emergency exists and the urgency

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will not permit the delay beyond the time needed to employ one of the other three methods of procurement.

- iii. The state expressly authorizes noncompetitive proposes in response to a written request from the Rapides Parish Police Jury.
- iv. After solicitation of a number of sources, competition is determined to be inadequate.

### CONTRACT PRICING

Cost plus percentage of cost and percentage of construction cost methods of contracting MUST NOT be used. Rapides Parish Police Jury shall perform cost or pricing analysis in connection with EVERY procurement action including contract modifications. Costs or prices based on estimated costs for LCDBG projects shall be allowed only to the extent that the costs incurred or the cost estimates included in negotiated prices are consistent with federal cost principals. Cost reimbursement, fixed price, per diem contracts, or a combination thereof may be utilized as appropriate.

A cost reimbursement type contract is most appropriate when the scope and extent of the work to be performed are not clearly defined. A cost reimbursement contract MUST clearly establish a cost ceiling which may not be exceeded without formally amending the contract, and must identify a fixed dollar profit that may not be increased unless there is a contract amendment that increases the scope of the work.

A fixed price contract is appropriate when the scope of work is very well defined and product oriented. A fixed price contract MUST establish a guaranteed price that may not increase unless there is a contract amendment that increases the scope of the work.

A per diem contract expected to exceed \$10,000 will not be considered unless Rapides Parish Police Jury has determined that a cost reimbursable or fixed price contract is not appropriate. Cost and profit included in the per diem rate MUST be specifically negotiated and shown separately in the proposal. The contract must clearly establish a ceiling price that may not be exceeded without formally amending the contract.

The Parish may use a multiplier type of compensation under either the cost reimbursement or fixed price contract. The multiplier and the portions of the multiplier applicable to overhead and profit must be specifically negotiated and separately identified in the contract.

### PROCUREMENT RECORDS

The Rapides Parish Police Jury shall maintain records sufficient to detail the history of the procurement. The records shall include the following contract provisions and conditions, as applicable for construction contracts.

(A) Contracts for more than the simplified acquisition threshold currently set at

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\$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for

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compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with

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obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

(K) Pursuant to LRS 38:2227, public entities are required to obtain an attestation regarding past criminal convictions, if any, from the lowest bidder responding to advertisements and letting for bids for public works contracts. The Past Criminal Convictions of Bidders form must be included in all contracts for public works.

(L) Pursuant to LRS 38:2212.10, all bidders and contractors performing physical services with public entities must be registered and participate in a status verification system to verify that all employees in the state are legal citizens of the United States, or are legal aliens. The bidder/contractor must sign an attestation that they are complying with this law, and that all subcontractors will comply with this law.

(M) Pursuant to LRS 23:1726 bidders and contractors must certify that they are not being assessed penalties regarding unpaid worker's compensation insurance.

#### CONTRACT ADMINISTRATION

The Rapides Parish Police Jury shall maintain contract administration systems that insure contractors/firms perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The accepted performance of contractors/ firms will be a factor in subsequent contract negotiations and award. Remedial action by the Parish through legal processes shall be considered in instances of identified significant nonperformance.

On motion by Mr. Sean McGlothlin, seconded by Mr. Joe Bishop, to approve contract extension with ASM (SMG) and authorize President to sign same.

Mr. Sean McGlothlin gave a brief update on the first concert that was held at the Rapides Parish Coliseum. It was a parking lot concert. Mr. Rick Reno stated they had approximately 130 vehicles there. They have several bookings for inside the Coliseum.

On vote the motion carried.

On motion Mr. Joe Bishop, seconded by Mr. Ollie Overton, to authorize the Parish President to execute Task Order A-2-2021 – Old River Road Culvert Replacement under the Contract “A” Asphaltic Concrete Reconstruction and Overlay Improvements 2021/2022 (Indefinite Delivery/Indefinite Quantity Contract) between the Rapides Parish Police Jury and Gilchrist Construction Company with an estimated cost of \$6,000, as recommended by Parish Engineer, Pan American Engineers. On vote the motion carried.

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On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, the following resolution was presented and duly adopted:

RESOLUTION  
BY  
RAPIDES PARISH POLICE JURY

WHEREAS, the Rapides Parish Police Jury received the following Bids on Wednesday, April 7, 2021 for Street Improvements (Palmer Chapel Road) FY 2019 LCDBG.

CONTRACTOR	BASE BID
Gilchrist Construction Company	\$432,049.00
Progressive Construction Company, LLC	\$432,978.50
Diamond B Construction Company, LLC	\$438,553.00
T.L. Construction, LLC	\$446,338.00
Earnest Contracting, LLC	\$504,572.00
Regional Construction, LLC	\$517,535.00
Williams Equipment Services, LLC	\$528,308.00

WHEREAS, the Bids have been checked and tabulated by Pan American Engineers, LLC, with a recommendation of award being made to the low Bidder;

NOW, THEREFORE, BE IT RESOLVED, that the contract for said construction project is hereby awarded to the low Bidder, Gilchrist Construction Company for the Base Bid of \$432,049.00, contingent upon the following:

1. Concurrence of Award from CDBG Program.
2. Receipt of approved "Verification of Wage Decision(s) and Contractor Eligibility - Form B-5" from the State of Louisiana, Division of Administration, Office of Community Development.

BE IT FURTHER RESOLVED, that the President is hereby authorized to execute contracts and change orders between the Rapides Parish Police Jury and the successful Bidder.

Passed, approved and adopted by the President and Police Jury of Rapides Parish, Louisiana, on this 12th day of April, 2021.

On motion by Mr. Joe Bishop, seconded by Mr. Bubba Moreau, to approve the creation of a part-time receptionist position for the Public Works Department, at an hourly rate of \$11.00 per hour, not to exceed 28 hours per week. On vote the motion carried.

On motion by Mr. Bubba Moreau, seconded by Mr. Joe Bishop, to accept the donation from Pineville Fire Department to Rapides Parish Fire District No. 11 (Spring Creek) of a 2004 Ford Expedition bearing the VIN# 1FMPU15535LA38563. This vehicle will be utilized as a Quick Response

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Vehicle. This is recommended by the Spring Creek Board. On vote the motion carried.

On motion by Mr. Sean McGlothlin, seconded by Mr. Joe Bishop, to begin the condemnation process of 7018 Isabella Drive, Alexandria. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, to designate a Parish EEOC Officer.

Ms. Elaine Morace, Director, OEWD, stated her office has a Civil Service employee that is the EEOC Officer for WIOA, Ms. Jimmy Bernard.

Mr. Greg Jones stated it has been brought to his attention a few months ago that we do not have a designated EEOC Officer for the Parish employees, which we are required to have. Generally, you find that in the Human Resources Department, but we do not have a traditional HR Department. We need to designate someone as the EEOC Officer. This person cannot be a supervisor and will also need training.

Discussion ensued.

Amended motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to designate Ms. Jimmie Bernard as the EEOC Officer for Rapides Parish Police Jury classified and unclassified employees, contingent upon on her acceptance of the position. On vote the amended motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Bubba Moreau, to authorize roadway reconstruction improvements on the following streets within the Town of Lecompte's Corporate Limits: Beech Street, Brady Circle, Gum Street, Elm Street, Walnut Street, Holly Street, St. Charles Avenue, Fry Road, Union Street, Ford Street, Taylor Street, Veterans Drive, Gordy Street, St. Martin Street, Weems Avenue, Moore Street and Center Street, not to exceed \$390,000, to be paid out of Road District 3A funds, Town's portion. On vote the motion carried.

On motion by Mr. Ollie Overton, seconded by Mr. Bubba Moreau, to add the following motions to the agenda, received after the Jury Meeting agenda was posted in compliance with the Public Meetings Law and are now confirmed as having been added to the agenda by unanimous vote:

YEAS: Doris Perry, Sean McGlothlin, Rusty Wilder, Joe Bishop,  
Davron "Bubba" Moreau, Oliver "Ollie" Overton, Jr. and Craig Smith

NAYS: none

ABSENT: Theodore Fountaine, Jr. and David Johnson

On roll call vote the motion carried unanimously.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, pursuant to House Bill 1, Act 45, and the \$100,000.00 fund appropriation secured by Senator Luneau, a motion to approve the Parish Projects' objective and compliance metric

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for the improvement of Parish roadways, including the purchase of the necessary roadway materials from said fund.

Mr. Sean McGlothlin questioned for more specifics on roadway materials, to which Mr. Smith stated, rock for the various groups of roadways throughout the parish. Mr. McGlothlin stated he did not have any rocks on District G roadways, but he did need some concrete, which would also be roadway materials.

Discussion ensued.

On motion by Mr. Ollie Overton, seconded by Mr. Joe Bishop, pursuant to House Bill 1, Act 45, and the \$100,000.00 fund appropriation secured by Senator Luneau, a motion to approve the Parish Projects' objective and compliance metric for the improvement of Parish roadways, including the purchase of the necessary roadway materials from said fund, pending State Treasurer approval. On vote the motion carried.

On motion by Mr. Joe Bishop, seconded by Mr. Sean McGlothlin, the following ordinance was presented and on vote unanimously adopted:

ORDINANCE

AN ORDINANCE TO AMEND AND REENACT SECTION 18-4.2 (G) SPEED LIMITS SO AS TO ESTABLISH A 25 M.P.H. SPEED LIMIT ON CONSTANT ROAD, WARD 2, DISTRICT H.

NOW, THEREFORE, BE IT ORDAINED by the Rapides Parish Police Jury in Regular Session convened on this 12th day of April, 2021, that Section 18-4.2 (g) of the Rapides Parish Code of Ordinances is hereby amended and reenacted to include the following road, as follows:

Chapter 18. MOTOR VEHICLES AND TRAFFIC

Section 18-4.2. Speed limits designated on certain streets:

...

(e) Twenty-five miles per hour. It shall be unlawful for any person to drive or operate a vehicle upon the following parish roads in Rapides Parish in excess of twenty-five (25) miles per hour.

...

Constant Road, Ward 2, District H

...

(l). Whoever violates the provisions of this section shall be punished by a fine not to exceed one hundred dollars (\$100.00), or imprisoned in the Rapides Parish Jail for a period not to exceed thirty (30) days, or both.

BE IT FURTHER ORDAINED that this ordinance is to be effective immediately.

BE IT FURTHER ORDAINED in all other respects Section 18 of the Rapides Parish Code of Ordinances shall remain unchanged.

REGULAR MEETING  
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BE IT FURTHER ORDAINED that the Parish Highway Department is hereby authorized to erect speed limit signs on the Road.

THUS DONE AND SIGNED on this 12th day of April, 2021.

On motion by Mr. Bubba Moreau, seconded by Mr. Rusty Wilder, the following resolution was presented and duly adopted:

RESOLUTION  
IN SUPPORT OF BROADBAND HIGH-SPEED INTERNET SERVICE

WHEREAS, there is currently a large portion of Rapides Parish citizens with limited or no access to high-speed internet, known as “broadband”, and there is a clear “digital divide”, or gap between those who have broadband and those who do not in Rapides Parish.

WHEREAS, closing the “Digital Divide” is vital to the economic prosperity and quality of life for residents of Rapides Parish, and has become even more critical due to the coronavirus (COVID-19) pandemic.

WHEREAS, the Rapides Parish Police Jury is fully committed to helping families and children lead healthy, productive, and fulfilling lives, and recognizes the importance of access to reliable and affordable broadband in achieving these outcomes.

WHEREAS, COVID-19 has forced schools in Rapides Parish and across the nation to adopt distance learning, it has become apparent that inadequate connectivity in rural communities in Rapides Parish must be addressed to ensure that our students receive a quality education that prepares them to be productive and responsible citizens.

WHEREAS, the Rapides Parish Police Jury recognizes that access to rural broadband in Rapides Parish is crucial to our ability to attract and retain businesses of all sizes and from all sectors of the global economy. High-speed internet in our rural communities is a vital component to the economic prosperity of Rapides Parish businesses.

WHEREAS, residential home values are known to increase with the availability of reliable broadband service, and the future development of residential neighborhoods in Rapides Parish will in large part depend upon access to high-speed internet.

WHEREAS, the Rapides Parish Police Jury recognizes that it has the opportunity to positively impact the deployment and adoption of rural broadband throughout Rapides Parish and is committed to doing so by partnering with internet providers, the governor, state legislature, other local government entities, civic leaders, community organizations, policymakers, employers, educators, and citizens.

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WHEREAS, the Rapides Parish Police Jury is aware that the FCC has adopted the Rural Digital Opportunity Fund (RDOF), which directs \$20.4 billion over 10 years to fund the deployment of high-speed broadband networks in rural America through a two-phase reverse auction. The Rapides Parish Police Jury has identified numerous census blocks within Rapides Parish that are wholly unserved with fixed broadband at speeds of at least 25/3 Mbps, and we are committed to working with broadband providers who are considering bidding on census tracts within Rapides Parish.

NOW, THEREFORE, BE IT RESOLVED, that the Rapides Parish Police Jury hereby fully supports obtaining reliable, affordable high-speed internet in all areas of Rapides Parish.

THUS DONE, this 12th day of April, 2021, at the Jury meeting of Rapides Parish Police Jury, Parish of Rapides, and State of Louisiana.

On motion by Mr. Joe Bishop, seconded by Mr. Ollie Overton, to award Request for Qualifications (RFQ) No. 2922 – Fire District No. 6 – Fire Station (1250 Hwy 1115, Deville, LA) – Replacement Living Quarters to Braddock Companies, LLC, as recommended by the Engineering and Architectural Design Services Selection Committee and authorize the President to sign any necessary documents. On vote the motion carried.

There being no further business, motion by Mr. Joe Bishop, seconded by Mr. Rusty Wilder, the meeting was adjourned at 4:00 p.m.

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Laurel Smith, Secretary  
Rapides Parish Police Jury

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Craig Smith, President  
Rapides Parish Police Jury