

AGENDA

Thursday, November 14, 2019 – 7:30 a.m.

CHRISTUS St. Frances Cabrini Hospital – 3330 Masonic Dr., Alexandria, LA 71301
3rd floor - Conference Room 3A/3B

CALL TO ORDER

GUEST SPEAKER



D'ARGENT COMPANIES
DEVELOPMENT & CONSTRUCTION

Justin Giallonardo, President of Business Development for D'Argent Companies, will discuss D'Argent Companies and the real estate market.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of August 15, 2019

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting August 15, 2019

Action: Motion

2. Rapides Parish Workforce Development Board 2020 Meeting Schedule

Background Information: In an effort to comply with the Louisiana Open Meeting Law each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

Exhibit #2: Draft 2020 Workforce Development Board Calendar

Action: Motion

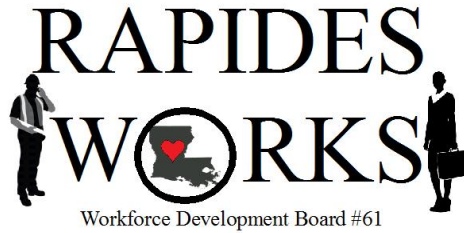
3. Revised WIOA Regional Plan for Workforce Development Boards 60 & 61 for the period July 1, 2018 through June 30, 2020.

Background Information: Per letter from the Louisiana Workforce Commission dated September 18, 2019 regarding Local Plan Deficiency the LWDB 61 WIOA Regional Plan for period July 1, 2018 – June 30, 2020 was revised to include language that defines the eligibility criteria in the Ninth Youth Barrier "Requires Additional Assistance".

Exhibit #3: Revised portion of the WIOA Regional Plan for Workforce Development Boards 60 & 61 for the period July 1, 2018 through June 30, 2020.

Action: Motion





4. WIOA Allocation Amendment

Background: Louisiana Workforce Commission provided an amendment # 1 to increase the contract amount for WIOA Title I Adult, Dislocated Worker and Youth PY 2018/FY2019 funds by \$1,985. This will change the allocation from \$1,180,842 to \$1,182,827 and will authorize amendment of the LWDA-61 WIOA PY18/FY19 budget as necessary.

Exhibit #4: WIOA Amendment #1

Action: Motion

5. LWDA61–Louisiana Job Employment & Training (LaJET) Program FY19 Budget Amendment

Background Information: Request the Workforce Development Board approve the budget amendment for the LaJET FY19 (10/1/19 – 9/30/20) budget as presented. The contract is being amended to purchase supplies and equipment.

Exhibit #5: LaJET Budget

Action: Motion

6. Annual Performance Results for PY 2018 by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Annual Performance Results for PY18. The results are broken down by LWDA. Failure to meet a goal in the annual performance requires a corrective action plan to be created and implemented to improve the failed measure.

Exhibit #6: Annual Performance Results for PY 2018 by LWDA

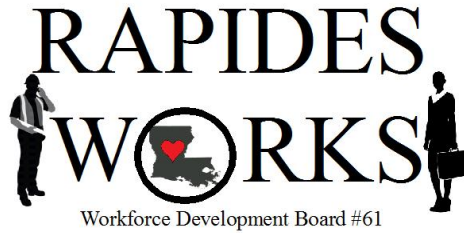
Action: Motion

7. New/Revised Policies for WIOA

Background Information: The following policies have been revised.

- a. 100-02 Definitions – This policy was revised to remove the definition for ‘Additional Assistance Youth Barrier’ due to the Additional Assistance Youth Barrier is defined in policy 500-02 Youth Eligibility Criteria.
- b. 100-13 One-Stop Certification Policy – This is a new policy.
- c. 500-01 Fourteen Required Elements for WIOA Youth Programs – This policy was revised to further define the Fourteen Required Elements for WIOA Youth Programs.
- d. 500-02 Youth Eligibility Criteria – This policy was reviewed due to OWD Policy 2-21 “Youth Program Operations” requires that LWDBs must establish and *review annually*, a policy addressing their criteria for youth “requiring additional assistance” to “complete an educational program or to secure and hold employment”.





- e. 500-06 Supportive Services - This policy was revised to further define documentation of supportive services for WIOA youth participants and to address an area of concern in the recent Louisiana Workforce Commission audit.
- f. 800-01 Fiscal Policy – This policy was revised to align the policy with current center practices and to address an area of concern in the recent Louisiana Workforce Commission audit.

Exhibit #7: Revised Policies
Action: Motion

8. American Job Center Certification Review

Background Information: Per the OWD Policy 1117-02 & OWD Policy 4-18, the Workforce Development Board must review and update the certification criteria every two (2) years as a part of the review and modification of the State and local planning process.

Exhibit #8: AJC Certification Matrix Scoring Criteria
Action: Motion

9. Establish an Executive Committee to Review Special Concerns

Background Information: The committee will consist of the Board Chairperson, Vice-Chairperson and a nominated board member. The committee will review special concerns.

Exhibit #9: No Exhibit
Action: Motion

ADDITIONAL INFORMATION

10. WDB Member New Appointment

Background Information: A new appointment was authorized by Mr. Theodore Fountaine Jr., the Rapides Parish Police Jury President. Paul Fuselier, Community and Governmental Relation Manager for Acadian Companies – Ambulance Services, will replace Sonia Chevallier representing private sector membership.

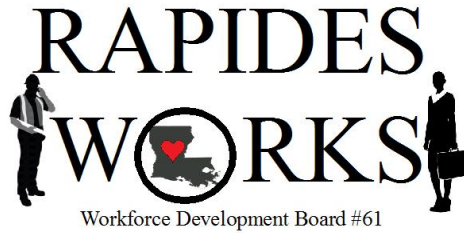
Exhibit #10: Updated WDB Appointments
Action: No Action required - For Information Only

11. One-Stop Operator Monitoring Report

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures." The PY19 1st Quarter monitoring was completed on 10/23/2019.

Exhibit 11: OSO Monitoring Report for July, August, September 2019 (1st Qtr. PY19)
Action: No Action required





12. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

Exhibit #12: Ethics Training Correspondence dated February 2, 2018.

Action: No Action Required - For Information Only

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

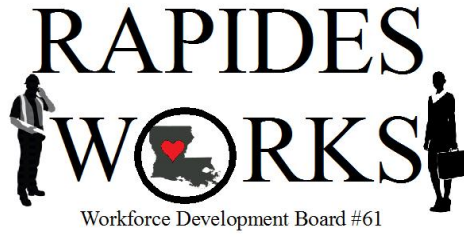
INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR





COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

