



## **AGENDA**

Thursday, August 17, 2017 – 7:30 a.m.

Central Louisiana Business Incubator – 1501 Wimbledon Blvd., Alexandria, LA 71303  
Community Room

## **CALL TO ORDER**

## **GUEST SPEAKER**

Dr. Guiyou Huang the new Chancellor of Louisiana State University of Alexandria will speak about the exciting future of the university under his leadership.

Christi Nation, Workforce Development Board Liaison for the One-Stop Operator is going to explain her exciting new position with LSUA.

## **AGENDA ITEMS**

### **1. Minutes from Workforce Development Board meeting of May 18, 2017**

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting May 18, 2017

**Action:** Motion

### **2. LWDA61 – Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY17/FY18 (7/1/17 – 6/30/18)**

Background Information: Request the Workforce Development Board approve the WIOA PY17/FY18 (7/1/17 – 6/30/18) budget as presented. The budget includes a new allocation of \$1,064,731 (an increase of \$248,538 from the previous year's funding level) along with carry over funds in the amount of \$255,821 (a increase of \$36,663 from the previous year's funding level) for a total funding level of \$1,320,552 (an overall increase of \$285,201).

**Exhibit #2:** WIOA Budget

**Action:** Motion

### **3. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Strategies to Empower People (STEP) Program for FY18**

Background Information: The PY16 STEP contract expired as of 6/30/17. LWC desired to time the DCFS contract at the same time as the LaJET contract – to run from 10/1 each year through 9/30 of the next year. Therefore, LWC issued a 3 month contract for STEP services to run from 7/1/17 through 9/30/17 to bridge the timeframe and provide service consistency to participants. Through these contracts, the Local Workforce Development Area (#61 Rapides) provides case management services to cash assistance recipients, as referred by the Louisiana Department of Children and Family Services (DCFS), to move families from cash assistance to



employment. The 3 month interim contract is for \$13,750. It is anticipated the FY18 contract would be for the same amount as the previous year at \$55,000.

**Exhibit #3:** STEP Budget

**Action:** Motion

**4. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Louisiana Job Employment & Training (LaJET) Program for FY18**

Background Information: Request the Workforce Development Board approve the LaJET FY18 (10/1/17 – 9/30/18) budget as presented. The Louisiana Workforce Commission (LWC) is contracting with the Local Workforce Development Area (#61 – Rapides) to provide job readiness activities to enable Supplemental Nutrition Assistance Program (SNAP) recipients in their transition to self-sufficiency for the period 10/1/17 – 9/30/18). This contract has not yet been issued and is expected to be for the same amount as the previous year at \$227,682.

**Exhibit #4:** LaJET Budget

**Action:** Motion

**5. LWDA61 – WIOA PY16/FY17 Budget Amendment**

Background Information: Request the Workforce Development Board approve the amendment to the WIOA PY16/FY17 program as presented. The purpose of the WIOA amendment is to re-program funds to the various line items to reflect actual expenses for the grant year ending 6/30/17.

**Exhibit #5:** WIOA Budget Amendment #1

**Action:** Motion

**REPORTS/UPDATES**

1. Financial Report
2. Rapides Business & Career Solutions Center Report

**ADDITIONAL INFORMATION**

**1. WDB Member Re-Appointments**

Background Information: Reappointments will go before the Rapides Parish Police Jury in September for approval for those listed with effective termination dates of October, 2017:

<u>Members</u>	<u>New Term Dates</u>
Julie Bonial	10/1/17 – 10/1/19
Sonia Chevallier	10/1/17 – 10/1/19
Larry George	10/1/17 – 10/1/19
Kelli Hall	10/1/17 – 10/1/19



Ginger Humbles	10/1/17 – 10/1/19
Robert Leavines	10/1/17 – 10/1/19
Christine McGraw	10/1/17 – 10/1/19
Gary Nugent	10/1/17 – 10/1/19
Sarah Stokes	10/1/17 – 10/1/19
Aiesha Wright	10/1/17 – 10/1/19

**Exhibit #6:** Updated WDB Appointments  
**No action required for information only.**

**2. Institute for Indian Development Lease**

Background Information: Lease Agreement with the Institute for Indian Development providing SCSEP/Older Worker services to 55 or older job seekers.

**No action required for information only.**

**3. Mandatory Ethics Training**

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #7:** Ethics Training Correspondence dated January 24, 2017.  
**No action required for information only.**

**INFORMATIONAL ATTACHMENTS**

Commonly used acronyms-

- LWC** Louisiana Workforce Commission
- OWD** Office of Workforce Development
- NEG** National Emergency Grant
- ETA** Employment and Training Administration
- TEGL** Training and Employment Guidance Letter
- LWDAs** Local Workforce Development Areas
- IEP** Individual Employment Plan
- UI** Unemployment Insurance
- O\*NET** Occupational Information Network
- USDOL** United States Department of Labor
- WARN** Worker Adjustment and Retraining Notification Act
- LRS** Louisiana Rehabilitation Services
- HIRE** Helping Individuals Reach Employment
- DCFS** Department of Children & Family Services



**MOU** Memorandum of Understanding  
**WDB** Workforce Development Board  
**FY** Fiscal Year  
**PY** Program Year  
**WIOA** Workforce Innovation and Opportunity Act  
**WIF** Workforce Innovation Funds  
**IWTP** Incumbent Worker Training Program

**COMMENTS OR QUESTIONS FROM CHAIR**

**COMMENTS OR QUESTIONS FROM FLOOR**

**ADJOURNMENT**